



THE CORPORATION OF THE TOWNSHIP OF BONFIELD  
PUBLIC WORKS COMMITTEE MEETING  
January 15, 2024, 7:00 P.M.

ATTENDANCE: Dan MacInnis, Jason Corbett, Steve Featherstone,  
Donna Clark, Narry Paquette

VIRTUAL ATTENDANCE:

STAFF PRESENT:  
Santana Chubb, Clerk  
Alex Hackenbrook, Public Works Manager  
Nicky Kunkel, CAO

EXCUSED ABSENCE:

No. 1  
Moved by Jason Corbett  
THAT the Public Works Committee Meeting be opened at 7:05 p.m.  
Seconded by Steve Featherstone  
Carried Dan MacInnis

No. 2  
Moved by Steve Featherstone  
THAT the agenda for the Public Works Committee Meeting for January 15, 2024, be approved as circulated.  
Seconded by Jason Corbett  
Carried Dan MacInnis

No. 3  
Moved by Donna Clark  
THAT the minutes of the Public Works Committee meeting held November 01, 2023, be adopted as circulated.  
Seconded by Steve Featherstone  
Carried Dan MacInnis

No. 4  
Moved by Jason Corbett  
Whereas the Public Works Committee has reviewed documentation on maintenance for private, seasonal, and unmaintained roadways; and  
Whereas the Committee hereby deems it diligent to create a policy that ensures consistent processes and maintenance requirements for all properties within the municipality.  
Now therefore the Committee recommends to Council that staff be instructed to prepare a draft policy for review at a future committee meeting.  
Seconded by Donna Clark

Carried Dan MacInnis

No. 5

Moved by Donna Clark

Seconded by Jason Corbett

WHEREAS the Public Works Manager will be creating a plan for maintaining municipal roads and improving conditions, therefore the Committee recommends to Council that staff be authorized to update the GIS system accordingly to document the plan and record the improvements.

Carried Dan MacInnis

No. 6

Moved by Donna Clark

Seconded by Narry Paquette

THAT this meeting be adjourned at 7:31p.m.

Carried Dan MacInnis

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CHAIR

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SECRETARY